

**MINUTES OF MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE HELD ON 24<sup>TH</sup> JANUARY 2023 TO REDRESS THE GRIEVANCES OF THE BIDDER M/S CHALET EVENTS AGAINST BID EVALUATION REPORT REGARDING TENDER INQUIRY FOR HIRING THE SERVICES FOR CANTEEN / TUC SHOP.**

A meeting of the Grievance Redressal Committee was held on 24<sup>th</sup> January 2023 at 02:00 P.M under the Chairpersonship of Additional Secretary (Admin), P&D Board in her office chamber to redress the grievances of the bidder M/s Chalet Events as per Rule 67 of Punjab Procurement Rules, 2014 (Amended) regarding tender inquiry for hiring the services for Canteen / TUC Shop at P&D Board.

2. The following attended the meeting:-

|    |   |          |
|----|---|----------|
| 01 | Additional Secretary (Admin.), P&D Board. | Convener |
| 02 | Section Officer (A&AB), P&D Board.        | Member   |
| 03 | I.T Professional, P&D Board.              | Member   |

3. Welcoming the participants, the Chair opened the discussion and asked to brief the background of the tender inquiry and the grievances filed by the bidder M/s Chalet Events, Lahore. The Committee was first apprised the grievances filed by the bidder. The operative part is reproduced as under:-

*"When bids were opened, 05 bidders tendered incomplete financial bid and M/s Saif Ullah & Co was also one of them who was recommended for contract by the Procurement Evaluation Committee. He further submitted that only M/s Chalet Events was the company whose bid was found 100% complete. Consequently, he has requested to take corrective measures and trace the person who crashed rules illegally / un-ethically."*

4. The departmental representative denied the observation / grievances of the bidder and affirmed that all those bids were considered incomplete and non-complying which did not have quoted rate against various items. The firm M/S Saif Ullah and Co quoted their rate against all items along M/s Chalet Events. Since, the totality of rate quoted by the M/S Saif Ullah & Co was lowest thus, the Evaluation / Purchase Committee declared M/S Saif Ullah and Co as Lowest Evaluated Bidder.





5. The Committee perused all the relevant record, bid evaluation report, bidding documents and after detailed scrutiny found no irregularity into the bid evaluation process. The Committee also heard the complainant bidder "M/s Chalet Events", who while appearing before the Committee withdrew the Grievance Notice with the apology that they have floated grievance notice due to some misinformation (**Annex-A**).

6. Since, the grievance notice was withdrawn by the complainant, therefore the case stands disposed of.

*Faisal*  
**I.T PROFESSIONAL, P&DB /**  
MEMBER

  
**SECTION OFFICER (A&AB) P&DB /**  
MEMBER

  
**ADDITIONAL SECRETARY (ADMN.), P&DB /**  
CHAIRPERSON