

**GOVERNMENT OF THE PUNJAB
PLANNING & DEVELOPMENT DEPARTMENT
PUNJAB RESOURCE MANAGEMENT PROGRAM
PROGRAM MANAGEMENT UNIT**

**Request for Expression of Interest for Selection of
“Individual Consultants”**

Punjab Resource Management Program (PRMP), is working under the administrative control of Planning & Development Department, Government of Punjab. PRMP, in collaboration with World Bank is going to launch Punjab Tourism for Economic Growth (PTEG) Project and the posts mentioned below are required to be filled in immediately to execute project activities. Suitable candidates, are encouraged to apply for these posts. **Highly attractive and market based salary will be offered to the selected candidates.** Qualifications and Experience required for these posts are mentioned below.

Sr. No.	Position	Qualifications/ Experience/ Age	No. of Posts
01	Project Director	<p>Qualification: Master’s Degree in Public/Social policy, Public Administration, Economics, Finance and Business Administration and Management from a reputed/ recognized foreign or a local university.</p> <p>Experience:</p> <ul style="list-style-type: none"> I. At least fifteen years of work experience in Public, Private or non-government Sector with an experience of at least ten years in a senior management position in private or public sector. II. Prior experience of working in tourism sector and with multiple government departments and development partners will be highly preferred. III. Demonstrated leadership and administrative skills in the management of complex and multifaceted projects related to tourism, arts, culture, heritage, private sector development etc. IV. Preference shall be given to those who have prior experience of independently managing a project in governance and social sector, Tourism Sector. V. Excellent report writing and presentation skills. 	1
02	Deputy Project Director	<p>Qualification: Master’s Degree in Public/Social policy, Public Administration, Economics, Finance, Business Administration and Management from a reputed/ recognized foreign or a local university.</p>	1

		<p>Experience:</p> <ul style="list-style-type: none"> I. At least ten years of work experience in Public, Private or non-government Sector with an experience of at least three years in a senior management position in private or public sector. II. Prior experience of working in tourism sector and with multiple government departments and development partners will be highly preferred. III. Demonstrated leadership and administrative skills in the management of complex and multifaceted projects related to tourism, arts, culture, heritage, private sector development etc. IV. Preference shall be given to those who have prior experience of independently managing a project in governance and social sector, Tourism Sector. V. Excellent report writing and presentation skills 	
03	Senior Procurement Specialist	<p>Qualification: Master's degree in Finance, Business Administration, Public Administration, Economics, Project Management, Engineering (sixteen years of education) from a reputed university.</p> <p>Experience:</p> <ul style="list-style-type: none"> I. At least ten (10) years of work experience in procurement of goods/ services/ works II. Knowledge of national/subnational World Bank procurement rules and regulations. III. Extensive knowledge of all purchasing approaches, substantive knowledge of procurement policies, processes and procedures and extensive experience in their application for the purchase of a wide range of supplies and services. IV. Prior experience of working in the project funded by World Bank is highly desirable. 	1
04	Senior Communication Specialist	<p>Qualification: MA/Msc in Public relations, Communications, Journalism or relevant field.</p> <p>Experience:</p> <ul style="list-style-type: none"> I. At least 10 years of work experience with at least 5 years work experience in either the tourism, marketing, journalism and/or communications sectors or related fields. II. Must have international/donor funded project 	1

		<p>exposure</p> <p>III. Excellent communication (oral and written) and presentation skills</p> <p>IV. Outstanding organizational and planning abilities with the ability to handle and prioritize multiple tasks and relationships with attention to detail.</p> <p>V. Proficient command English, Urdu</p> <p>VI. Working knowledge of the government departments is desirable.</p>	
05	Environmental Specialist	<p>Qualification: Post Graduate degree in Environmental Sciences.</p> <p>Experience:</p> <p>I. At least 5 years of relevant work experience in dealing with Environmental management and implementation in development projects.</p> <p>II. Strong Communication Skills</p> <p>III. Prior experience of working with developed parties in the relevant field is highly desirable.</p>	1
06	Social Safeguards and Gender Specialist	<p>Qualification: Master degree in a sociology, anthropology, gender studies or other social sciences.</p> <p>Experience:</p> <p>I. At least 5 years relevant experience and proven track record in working on projects covering a broad range of resettlement and social development issues.</p> <p>II. Good understanding of the World Bank's operational policies, processes and procedures including its safeguard policies.</p> <p>III. Demonstrated ability to work independently with limited supervision on a wide range of social development activities, and achieving results with agreed upon objectives and deadlines.</p> <p>IV. Strong English communication skills, both written and oral.</p>	1
07	Monitoring & Evaluation Specialist	<p>Qualification: Master's Degree or equivalent in Economics, Finance, Development Studies, Public Administration and Project Management.</p> <p>Experience:</p> <p>I. At least 5 years' experience in M&E in donor/government/funded projects, working with government department, NGO's or donor organizations.</p> <p>II. Experience in the tourism sector is an</p>	1

		<p>preferred</p> <p>III. Strong understanding of quantitative and qualitative analysis;</p> <p>IV. Strong presentation skills and computer skills (MS Word, Excel, Outlook and Power Point, MS Project, Primavera etc) and familiarity with use of Statistical and database programming packages;</p> <p>V. Strong skills in written and verbal communications in English and Urdu</p> <p>VI. Strong knowledge of M&E tools for Project Management</p>	
08	Financial Management Specialist	<p>Qualification: CA/ACCA/ ICMA/CFA with at least 5 years' experience in public/private, preferably, development sector. MBA (Finance)/ Masters in Commerce/Finance, Should have at least ten (10) years' experience in public/private, preferably, development sector.</p> <p>Experience: I. Familiarity with international financial reporting standards specifically Cash Basis. IPSAS is a plus. II. Excellent command on MS Office and relevant Accounting Software.</p>	1

The detailed Terms of Reference (TORs) of these posts are available at the website of PRMP and can be downloaded from <http://prmp.punjab.gov.pk/>. Qualified female candidates are encouraged to apply.

Application along with latest photograph and photocopies of all educational degrees from HEC recognized universities, should be submitted at the below mentioned address. Only short-listed candidates will be invited for interview and no TA/DA will be paid.

Consultants will be selected in accordance with the procedures set out in Section V of the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers [January 2011 (Revised July 2014)] ("Consultant Guidelines").

Applications should reach at the following address by **10 July, 2017** during office hours.

PROGRAM DIRECTOR,

**Program Management Unit (PMU),
Punjab Resource Management Program (PRMP),
184-A, Upper Mall Scheme, Behind NIPA, Lahore.
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